MINUTES OF ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL HELD WEDNESDAY 19-AUGUST 2026

An Ordinary Meeting of Poundstock Parish Council was held on Wednesday 19-August 2026 at 7.00 pm at the Gildhouse, Vicarage Lane, Poundstock.

1. To note persons present and receive apologies for absence: **275/26**
In attendance were Cllr. Stephen Blake in the Chair and Cllrs. Michelle Carter, David Barton, Graeme Swatton, Pamela Idelson, Tom O'Sullivan, Liz White, John Worth and the Clerk.
Apologies were received and accepted from Cllr. Eric Harris.
Members of the public present 1.

2. Declarations of Interests: None received. **276/26**

3. Requests for Dispensation: None received. **277/26**

4. Public Open Session: One member of the public was present but did not wish to address the Council. **278/26**

At the Chair's discretion, Agenda Item 9(f) was brought forward and considered earlier in the meeting. For ease of reference, these minutes remain in the published agenda order (Min. 296/26).

5. To resolve that the Minutes of the previous Full Council Meeting are an accurate record:
(a) Minutes of the Full Council:
RESOLVED, that the Minutes of the Ordinary Meeting held on 15-July 2026 were a true and accurate record and were signed by the Chair. **279/26**
(b) Note any matters arising - There were no matters arising from the minutes. **280/26**

6. Correspondence to discuss and resolve a course of action with any associated expenditure:
Correspondence schedule was reviewed and **NOTED.** **281/26**
03/08/2026 - Whole Society Resilience Conference 2026 - It was **AGREED** that Cllr. John Worth would attend the Whole Society Conference 2026 on behalf of the Council.
11/08/2026 - Council Grants 2026/2027 Formal Grant Application for Cornwall Air Ambulance Trust - It was **AGREED** that Cornwall Air Ambulance Trust be invited to submit a formal application to the Council using the paper application.

7. Planning Matters:
(a) Planning Applications to discuss and make a consultee comment:
PA26/05502 Proposal: Repair, Reinstatement and Adaption of Farmhouse as a Dwelling, with Conversion of attached Stable to Ancillary Office.
Location: Pomona, Poundstock, Bude, Cornwall EX23 0EH.
Following discussion, it was RESOLVED PPC has no objection to the proposal. **282/26**

PA26/05503 Proposal: Listed Building Consent for the Repair, Reinstatement and Adaption of Farmhouse as a Dwelling, with Conversion of Attached Stable to Ancillary Office.
Location: Pomona, Poundstock, Buse, Cornwall EX23 0EH.
Following discussion, it was RESOLVED PPC has no objection to the proposal. **283/26**

(b) To note any applications received from Cornwall Council by the time of the meeting: None received. **284/26**

(c) Planning Decisions – **NOTED** https://www.poundstock-pc.gov.uk/planning-applications **285/26**

8. Finance to discuss and resolve a course of action with associated expenditure:
(a) To receive and note the financial report, including income, banking, investments and financial controls:
The financial report, including income, banking, investments and financial controls were received and **NOTED.** Supporting documentation was inspected by Members as part of the Council's ongoing review of

its financial controls. **286/26**

(b) To resolve to approve payment of outstanding accounts - **RESOLVED unanimously to APPROVE the payment of accounts as presented.** **287/26**

(c) To receive and approve the engagement agreement with All Points Accountancy Ltd for quarterly financial reviews, formalising the Council's previous resolution (Min. 266/26).
Members received and approved the engagement agreement with All Points Accountancy Ltd for quarterly financial reviews, thereby formalising the appointment. **288/26**

9. Agenda items to discuss and resolve a course of action and associated expenditure:
(a) To receive an update and consider next steps for a new hall for Poundstock - The Chair provided an update on the new community hall. The Building Regulations stage is anticipated to be completed by September/October 2026, with preparation of the tender pack scheduled for December 2026 and work on site expected to commence by April 2027. **289/26**

(b) To receive an update and consider next steps for the public toilets - Emergency repairs have been carried out to fit silicone covers over the shower tap mechanisms, as the taps were not closing completely and it was believed that sand had entered them. The repair appeared to be effective at present, and it was agreed that the situation would continue to be monitored. **290/26**
A survey had identified woodworm in some of the roof timbers, although the main structure timbers were considered sound. **It was RESOLVED to obtain quotes for the necessary treatment and associated works.** **291/26**
Due to the apparent urgency of the repair and the need to make the area safe, an estimate had been obtained from Paul Libretto to replace the lintel above the baby-changing room window. **Members considered the estimate and RESOLVED to accept it and instruct him to carry our the work.** **292/26**

(c) To review any updates on View Point North Car Park (Cllr. Tom O'Sullivan) - Cllr. Tom O'Sullivan reported that progress is continuing, and the matter remains ongoing. **293/26**

(d) Review Car Park Levy Information - A report of the meeting held on 04-August 2026 was reviewed and NOTED. The key points agreed were:

1. The current levy will remain at 20p per parking transaction for 2026/27.
2. Cornwall Council's contribution of approximately £9,800 is guaranteed, with Cornwall Council meeting any shortfall if the levy income does not reach this figure.
3. A review will take place in September 2026, using summer parking data and public toilet operating costs to inform discussions about the levy arrangement for 2027/28.
4. Parking transaction and usage data will be shared as part of the review process, supporting transparency and evidence-based decision-making.

Notes also cover the additional discussions, regarding motorhome parking, mobile signal and payment issues, and the potential marking of parking bays within the redeveloped car park. **294/26**

(e) Remembrance Sunday 2026 - To consider arrangement of the Remembrance Sunday Service, including the proposal for Rev. David Saunders to conduct a War Memorial and Church Service at 11-00am (Cllr. Tom O'Sullivan). Arrangements for the Remembrance Sunday Service were considered. It was noted that the Reverend David Saunders had expressed an interest in conducting the service. It was AGREED that the Clerk would contact him regarding the formal Service, with a bugler at the War Memorial at 11-00 am, followed by a Service in the Church, and would liaise with the appropriate Church representatives to finalise any arrangements. **295/26**

(f) To consider and agree in principle to the siting of the Gerry's Ice Cream trailer on Parish Council land at Widemouth Bay, subject to technical feasibility, all necessary consents and approvals, and agreement of appropriate licence and rental terms.

Following discussions, it was **unanimously RESOLVED to agree in principle to the siting of Gerry's Ice Cream trailer on Parish Council land in Widemouth Bay, subject to technical feasibility, all necessary consents and approvals, and the agreement of appropriate licence and rental terms.** **296/26**

10. <u>Cemetery Matters to receive reports and authorise any action or expenditure</u>:

Members considered the quotations for replacing the unsafe memorial bench at Poundstock Cemetery and agreed that the three-seater black bench would be the most appropriate replacement. **It was RESOLVED to instruct the Clerk to progress the Community Chest Grant application and, if the application is successful, to place the order for the three-seater bench.** **297/26**

11. <u>To receive reports and authorise any action:</u> **298/26**

(a) <u>Poundstock Ward Member's Report:</u> Cllr. Nicky Chopak reported that the dog warden would be making more regular visits to Widemouth Bay and referred to the current signage. The new car park is to be closed during October 2026 for reseeding and planting, while the boulders in the old car park would remain in place for the time being. She advised that the next Community Area Partnership meeting would be held on 09-September 2026 at Marhamchurch, with transport as its principal theme, and noted the work of the Trans[port Working Group. She also reported that North Devon District Hospital had temporarily suspended maternity services due to staffing shortages. Cllr. Chopak had been appointed Chair of the Devon and Cornwall Police and Crime Panel, giving Cornwall a stronger voice on the Panel. In relation to planning, she drew members' attention to the recently published National Planning Policy Framework.

(b) <u>Chair's Report</u>: The Chair reported that he had attended the CALC Extraordinary General Meeting on 23-July, at which the proposed amendments to the Articles of Association had been approved unanimously.

(c) <u>Clerk's Report</u>: The Clerk reported that the Smaller Authorities Audit Arrangements Ltd was introducing a new Digital AGAR Portal, expected to be available voluntarily for the 2027 AGAR submissions and to become the primary submission route, with mandatory use anticipated from 2029. The Clerk had created an account and could check and maintain the Council's contact details on the portal. **299/26**

(d) <u>Assistant Clerk's Report</u>: The Assistant Clerk had nothing further to report.

12. <u>NDP Steering Group to receive reports and authorise any action and expenditure</u>: **300/26**

The Chair presented an update on the Neighbourhood Development Plan, advising that the Plan is progressing and has been submitted to the independent examiner.

13. <u>Council Representatives to receive reports from Outside Bodies:</u> No reports were presented. **301/26**

14. <u>Portfolio Reports to receive reports and authorise any action and expenditure:</u> No reports. **302/26**

15. <u>Items for Information</u>: None. **303/26**

16. <u>Notification of meeting and suggested items for the agenda:</u> **304/26**

Date of next meeting Wednesday 16-September 2026 at the Gildhouse.

Items for the agenda to consider and agree the venue for meetings during the winter period.

17. <u>PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960</u>

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw' - None. **305/26**

18. Close the Meeting - Meeting Closed at 21:28. **306/26**

FINANCE SCHEDULE 19-AUGUST 2026

BANKING AND INVESTMENT STATEMENTS

Current Account	Statement 30/07/2026	£47,418.99
Reserve Account	Statement 30/07/2026	£2,816.72
CCLA	Statement 31/07/2026	£54,670.57
Call Account	Statement 30/06/2026	£329,624.85

INCOME

Arthur Bryant Funerals	Interment Fee - Nunn 20/07/2026 (BACS)	£200.00
	TOTAL INCOME 19/08/2026	**£200.00**

EXPENDITURE

Tree Fella SW Ltd	Inv. 1686 Emergency Clearing on PROW 13 (21/07/26) BACS	£180.00
British Gas	Inv. 15754122 30-Jun to 31-Jul 26 Public Toilets (31/07/26) BACS	£131.25
Starboard Services Ltd	Inv. 21004 Accounts 01 to 31 Aug (01/08/26) DD	£50.40
Crystal Clear	Inv. 69 Window Cleaning Public Toilets (04/08/26) BACS	£59.00
Robin Beagle	Inv. 369 Emergency Repairs to Showers (14/08/26) BACS	£174.59
Paul Libretto	Invoice 16/08/26 Installation of Silicone Covers to Showers BACS	£150.00
T.J. Davies Ltd	Inv. Cleaning Public Toilets July 2026 (18/08/26) BACS	£2,220.00
* Cllr. Graeme Swatton	Mileage Reimbursement Min. 235/26 BACS	£74.80
Staff Costs	Mth 5 BACS	£739.92
HMRC	PAYE/NIC Mth 5 BACS	£441.74
	TOTAL EXPENDITURE 19/08/2026	**£4,201.70**

** Approval Requested: To approve the above mileage reimbursement and agree that future authorised councillor mileage will be reimbursed at the prevailing HMRC approved rate, currently 55p per mile.*

Chairman______________________________ Dated_________________